


 Fill in the form on your computer or legibly
 by hand. Sign the form and send in the
 original. **More information on page 3.**

 Skicka till | Send to
Bolagsverket

SE-851 81 Sundsvall, Sweden

1. Org.nr | Company registration no.
Företagsnamn | Company name

2. Kontaktperson i detta ärende | Contact person for this case Fill in your email address and telephone number so we can contact you easily.

| | | | |
|---|--|--------------------------------|---|
| Kontaktpersonens förnamn och efternamn First name and surname of contact person | | Företagsnamn Name of company | |
| Postadress Postal address | | Postnr Postcode | Postort Town/City |
| E-postadress Email address | | | Telefonnummer dagtid Daytime telephone number |


3. Personer som företaget söker dispens för | Details of individuals the company requires exemption for

| | |
|--|---|
| Personnummer eller födelsedatum Personal identity number or date of birth | Bosatt i land Resident in which country |
| Efternamn Surname | Samtliga förnamn All first names |
| Tidsperiod som företaget söker dispens för Exemption required for which period of time | |
| Uppdrag Assignment <input type="checkbox"/> Styrelseledamot Board member <input type="checkbox"/> Styrelsesuppleant Deputy board member <input type="checkbox"/> Verkställande direktör Managing director <input type="checkbox"/> Vice verkställande direktör Deputy managing director <input type="checkbox"/> Särskild firmatecknare Specially authorised signatory | |
| Personnummer eller födelsedatum Personal identity number or date of birth | Bosatt i land Resident in which country |
| Efternamn Surname | Samtliga förnamn All first names |
| Tidsperiod som företaget söker dispens för Exemption required for which period of time | |
| Uppdrag Assignment <input type="checkbox"/> Styrelseledamot Board member <input type="checkbox"/> Styrelsesuppleant Deputy board member <input type="checkbox"/> Verkställande direktör Managing director <input type="checkbox"/> Vice verkställande direktör Deputy managing director <input type="checkbox"/> Särskild firmatecknare Specially authorised signatory | |

4. Beskriv företaget och verksamheten | Describe the company and its business activities Read more about this on page 3.

5. Beskriv hur företaget ska fungera | Describe how the company will function Read more about this on page 3.

6. Övrigt | Other matters

 **7. Underskrift | Signature** Send in the original signed by an authorised signatory. Please use blue ink.

| | | |
|--------------|--------------------------|--------------------------------|
| Datum Date | Namnteckning Sign name | Namnförtydligande Print name |
|--------------|--------------------------|--------------------------------|

8. Ansökningsavgift | Application fee Pay in the fee to bank giro number 5050-0255. We can start processing your case only after you have paid the fee.

| | | |
|-----------------------------|-------------------------|--|
| Betalt belopp Amount paid | Datum Date of payment | |
|-----------------------------|-------------------------|--|

Information

Use this form when the company needs to apply for exemption from the requirements in the Swedish Company Act for residency within the European Economic Area (EEA). More information is available on bolagsverket.se.

If the information you fill in on the application is not written in Swedish, you must also send in a Swedish translation.

1. Company registration no. and company name

Fill in the company registration number and company name. If the company is in its start-up phase, fill in your first proposed business name instead.

2. Contact person for this case

If you have chosen to have a contact person or an agent for this case, fill in their personal and address details. Please note that we usually send notifications to the contact person by email. If you do not fill in an email address, we will send notifications by post. We send case decisions by post.

3. Details of individuals the company requires exemption for

- Fill in the personal details of the individuals the company requires exemption for.
- Fill in which country the individuals are resident in. The Swedish Companies Registration Office (Bolagsverket) considers a person to be resident in Sweden only if they are registered in the Swedish Tax Agency's population register ('folkbokföring'). This means that Swedish citizens living abroad are not considered to be resident.
- Fill in the dates for when the exemption should apply. Write for example 'until yyyy-mm-dd' or 'until further notice'.
- Fill in which assignments the individuals have in the company.

4. Describe the company and its business activities

Describe the company briefly. Include details such as:

- business activities (preferably in more simple terms than in the articles of association)
- the size of the company, for example the annual turnover
- where the various parts of the business are located
- the number of employees
- how the company is owned
- if the company is part of a group and if there is a parent company in another country
- whether anything has happened, since the most recent annual report was filed with us, which in a significant way affects the company or the company's management needs.

If there is not enough space, continue in the next box 6. Other matters.

5. Describe how the company will function

Describe how the company will function and give the reasons why the company should be granted exemption. Include, for example:

- how management of the company will be structured and how the management will handle their work in practical terms
- how the company intends the board's duties to function despite one or more individuals residing outside the EEA
- which measures the company has, or will, put in place to compensate for the fact that one or more individuals reside outside the EEA, for situations such as contacting the authorities, customers and suppliers
- which assignments, if any, the board has given to individuals in the company or to external individuals or consultant firms in order to assist in the management of the company
- how the managing director's work will be carried out (if exemption is required for the managing director)
- whether it is possible for deputy board members to stand in for board members when needed
- whether it is possible for the deputy managing director to stand in for the managing director when needed (if exemption is required for the managing director).

If there is not enough room, continue in the next box 6. Other matters.

6. Other matters

Fill in more information here, if you need to.

7. Signature

A board member, the managing director or other authorised signatories for the company must sign the application form. An agent with power of attorney may also sign the form. The agent's power of attorney document must also be sent in. It can be the original or a certified copy.

8. Application fee

Please state the amount you will pay and the payment date. Pay the fee to bank giro number 5050-0255 and state your company organisation number as the payment reference. We can start processing your application when we have received the payment. We cannot refund the payment once we have begun processing your application.

You cannot pay the application fee by invoice or through an agent's deposit account which they have with Bolagsverket.

How much does it cost?

The fee is SEK 475 for each kind of exemption that a company can apply for. There are three types of exemptions:

- board members and deputy board members
- managing directors and deputy managing directors
- specially authorised signatories.

This means that if you are, for example, applying for exemption for several board members, you only need to pay the fee once. The same applies if you are applying for exemption for board members *and* deputy board members. However, if you are, for example, applying for exemption for a board member and a specially authorised signatory, you will have to pay the fee twice. This applies even if one person has both assignments in the company.

Information about how we process your personal data

On bolagsverket.se we explain how we process your personal data in this particular instance. We tell you how long we will keep your personal data, why we are permitted to use your data and our reasons for doing so. We also describe why and when your personal data may be shared with others. You can also read more on our website about your rights, including your right to have your information corrected, deleted or moved.