

**Ändringsanmälan | Application
for changes**

Enskild näringsverksamhet | Sole trader business

Fill in the form on your computer or legibly by hand. Sign the form and send the original.

More information on page 3.

Skicka till | Send to

Bolagsverket

SE-851 81 Sundsvall, Sweden

1. Näringsidkarens personnummer och företagsnamn | The business owner's personal identity number and business name

Personnr Personal identity number	Företagsnamn Business name
-------------------------------------	------------------------------

2. Kontaktuppgifter i ärendet | Contact information for this case

Fill in your email address and telephone number so we can contact you easily.

Kontaktpersonens för- och efternamn First name and surname of the contact person	Företagsnamn Business name		
Postadress Postal address	Postnr Postcode	Postort Town/City	
E-postadress Email address	Telefonnr Phone no. daytime	Deposit account, if any, 3 digits	

3. Anmälan gäller | Application regarding

<input type="checkbox"/> Företagets adress vid flyttning inom länet Address of the business, moving within the county	<input type="checkbox"/> Företagets adress vid flyttning till annat län Address of the business, moving to another county	<input type="checkbox"/> Företagets e-postadress Email address of the business
<input type="checkbox"/> Näringsidkarens adress The business owner's address	<input type="checkbox"/> Företagsnamn Business name	<input type="checkbox"/> Särskilt företagsnamn Secondary business name
<input type="checkbox"/> Verksamhet Business activities	<input type="checkbox"/> Prokurist Procurator holder	<input type="checkbox"/> Andra ändringar Other changes:

4. Företagets nya adress | The new address of the business

Postadress Postal address	
Postnr Postcode	Postort Town/City
Kommun Municipality	Län County
E-postadress Email address	<input type="checkbox"/> Ta bort e-postadress Remove registered email address

5. Näringsidkarens nya adress | The business owner's new address

Postadress Postal address	Land (om bosatt utomlands) Country (if resident abroad)
Postnr Postcode	Postort Town/City
E-postadress Email address	Telefonnummer dagtid Phone number daytime

6. Nytt företagsnamn | New business name

Give more than one proposal.

Förslag nr 1 Proposal no. 1
Förslag nr 2 Proposal no. 2
Förslag nr 3 Proposal no. 3

7. Särskilt företagsnamn – om sådant ska registreras | Secondary business name, if applicable

An extra business name is for a part of the business activities.

Förslag nr 1 Proposal no. 1
Förslag nr 2 Proposal no. 2
Förslag nr 3 Proposal no. 3

8. Ändring av verksamhet | Business activities

Specify the line of business. Please note that the description of the business activities must be in Swedish.

<input type="checkbox"/> Ny verksamhet New business activities	<input type="checkbox"/> Tillägg till registrerad verksamhet Addition to the registered business activities
Verksamhetsbeskrivning Business activities	

9. Verksamhet för särskilt företagsnamn | Business activities under the secondary business name

Must be a part of the business activities under the main business name. Fill in the business activities in Swedish.

--

10. Prokurist – om sådan utsetts | Procurement holder, if appointed

Personnummer Personal identity number	Land (om bosatt utomlands) Country (if resident abroad)	
Efternamn Surname	Samtliga förnamn All first names	
Postadress Postal address	Postnr Postcode	Postort Town/City

11. Övrigt | Other matters

--

**12. Underskrift | Signature, please use blue ink**

The form must be signed by the business owner

Datum Date	Namnsteckning Sign name	Namnförtydligande Print name
--------------	---------------------------	--------------------------------

Registreringsavgift | Registration fee

We will send a notification to the contact person for this case with information about the registration fee and how to pay it. We can start processing your application when we have received the payment.

Information

Use this form when you want to change registered information for your sole trader business, or use the e-service on the website verksamt.se (in Swedish only). You will find e-services and more information on bolagsverket.se. When the application has been registered we will send you a registration certificate in Swedish.

1. The business owner's personal identity number and business name

Fill in your personal identity number and the business name. If you do not have a Swedish personal identity number you must fill in your coordination number (samordningsnummer). Skatteverket (the Swedish Tax Agency) issues the coordination number.

2. Contact information for this case

Fill in the contact information for this case. Please note that we usually send notifications by email.

If the contact person has a deposit account with Bolagsverket and wants to use it for payment of the registration fee, you must also fill in the three-digit account number.

3. Application regarding

Tick the boxes for the changes you want to notify us of.

4. The new address of the business

Please note that you must always change your address with Bolagsverket. If you want post sent to your old address to reach your new one, you can also report a change of address and request forwarding via Svensk Adressändring Aktiebolag.

Fill in the new address as well as the email address, if any. If you want to remove the registered email address, please tick the box. Remember to state the municipality and the county. If the address of the business and the owner's address are identical, write c/o and the owner's name in the box for the postal address of the business. This is to ensure that documents from us will reach the business.

5. The business owner's new address

Fill in your new address if you have moved. Fill in your telephone number and your email address if you do not have a contact person for this case so that we may easily contact you if we have any questions. Please note that we will not register the telephone number or the email address in the business register.

If you are not registered in the Swedish population register you must submit a certified copy of your passport.*

If you are resident outside the European Economic Area (EEA) you need to notify us of a manager resident in Sweden for registration. Use form Manager, number 943 e.

6. New business name

State more than one proposal for your business name. If you submit more than one proposal, we will examine them in the order you have listed them in. We will register the first proposal we examine that we are able to accept, without first contacting you. Read more about choosing a business name on bolagsverket.se.

7. Secondary business name

A secondary business name is an extra business name for a part of the business activities. State more than one proposal for the secondary business name.

8. Business activities

Describe the business activities in as much detail as possible. You must be precise regarding the line of business, such as retail sale of shoes or consulting business within IT.

9. Business activities under the secondary business name

Fill in the business activities to be carried on under the secondary business name and define the line of business. The business activities under the secondary business name must be a part of the business activities under the main business name.

10. Procuration holder

If the business has a procurator holder, fill in their personal and address details in this box. A procurator holder is a person holding a special power of attorney (a power of procurator), and therefore has the right to represent the business in all matters regarding its business activities. Please note that the procurator holder must not be in bankruptcy, be prohibited from carrying on business or have a custodian as stated in the Swedish Parental Code.

11. Other matters

Fill in extra information here, if applicable.

Auditor

You must report an authorized auditor for registration if the business fulfils the conditions for being a larger business. For more information, go to bolagsverket.se. You may fill in the personal and address details of the auditor here. Please note that the auditor must not be in bankruptcy, be prohibited from carrying on business or have a custodian as stated in the Swedish Parental Code.

12. Signature

Sign the form.

* The copy must contain name, date of birth, validity dates, signature and photo. Copy the whole double-page spread in the passport containing the photo page. If the signature is on a separate page you must also attach a certified copy of that double-page spread. At least one other person must sign the copy to certify that it matches the original. Their signature, printed name and telephone number must be included on the copy.