



Swedish Companies Registration Office

SE-851 81 Sundsvall, Sweden

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[bolagsverket.se](http://bolagsverket.se)

## Ansökan om dispens från kravet på bosättning inom EES | Application for exemption from EEA residency requirements

Aktiebolag | Limited companies

Fill in the form on your computer or legibly by hand. Sign the form and send the original.

**More information on page 3.**

Skicka till | Send to

Bolagsverket

SE-851 81 Sundsvall, Sweden

### 1. Organisationsnummer och företagsnamn | Registration number and company name

Organisationsnr   Registration number	Företagsnamn   Company name
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### 2. Kontaktuppgifter | Contact information for this case

Fill in your email address and telephone number so we can contact you easily.

Kontaktpersonens förnamn och efternamn   First name and surname of contact person		Företagsnamn   Name of company	
Postadress   Postal address		Postnr   Postcode	Postort   Town/City
E-postadress   Email address		Telefonnr   Phone no. daytime	Deposit account, if any, 3 digits

### 3. Personer som företaget söker dispens för | Details of individuals the company requires exemption for

Personnr eller födelsedatum   Personal identity number or date of birth	Bosatt i land   Resident in which country
Efternamn   Surname	Samtliga förnamn   All first names
Uppdrag   Assignment	
<input type="checkbox"/> Styrelseledamot   Board member	<input type="checkbox"/> Styrelsesuppleant   Deputy board member
<input type="checkbox"/> Vice verkställande direktör   Deputy managing director	<input type="checkbox"/> Särskild firmatecknare   Specially authorised signatory
<input type="checkbox"/> Verkställande direktör   Managing director	
Personnr eller födelsedatum   Personal identity number or date of birth	Bosatt i land   Resident in which country
Efternamn   Surname	Samtliga förnamn   All first names
Uppdrag   Assignment	
<input type="checkbox"/> Styrelseledamot   Board member	<input type="checkbox"/> Styrelsesuppleant   Deputy board member
<input type="checkbox"/> Vice verkställande direktör   Deputy managing director	<input type="checkbox"/> Särskild firmatecknare   Specially authorised signatory
<input type="checkbox"/> Verkställande direktör   Managing director	

### 4. Beskriv företaget och verksamheten | Describe the company and its business activities

Read more about this on page 3.

## 5. Beskriv hur företaget ska fungera | Describe how the company will function

Read more about this on page 3.

## 6. Företagets aktiekapital | The company's share capital

Är företagets aktiekapital förbrukat till mer än hälften? | Is the share capital less than half of the registered share capital?

Ja | Yes  Nej | No

Beskriv företagets aktuella aktiekapital och hur det ska återställas om det är förbrukat till mer än hälften | Describe the existing share capital and how it will be restored, if it is less than half of the registered share capital

## 7. Övrigt | Other matters

## 8. Underskrift | Signature, please use blue ink

Send in the original signed by an authorised signatory.

Datum   Date	Namnteckning   Sign name	Namnförtydligande   Print name

## Ansökningsavgift | Application fee

We will send a notification to the contact person for this case with information about the fee and how to pay it. We can start processing your application when we have received the payment.

## Information

**Use this form when the company needs to apply for exemption from the requirements in the Swedish Company Act for residency within the European Economic Area (EEA). More information is available on [bolagsverket.se](http://bolagsverket.se).**

If the information you fill in on the application is not written in Swedish, you must also send in a Swedish translation.

### 1. Company registration no. and company name

Fill in the company registration number and company name. If the company is in its start-up phase, fill in your first proposed business name instead.

### 2. Contact information for this case

Fill in the contact information for this case. Please note that we usually send notifications and case decisions to the contact person by email.

If the contact person has a deposit account with Bolagsverket and wants to use it for payment of the fee, you must also fill in the three-digit account number.

### 3. Details of individuals the company requires exemption for

Fill in the following information:

- personal details of the individuals the company requires exemption for
- which country the individuals are resident in (the Swedish Companies Registration Office (Bolagsverket) considers a person to be resident in Sweden only if they are registered in the Swedish Tax Agency's population register ('folkbokföring'). This means that Swedish citizens living abroad are not considered to be resident in Sweden.)
- which assignments the individuals have in the company.

If there is not enough space, continue in the box 7. Other matters.

### 4. Describe the company and its business activities

Describe the company briefly:

- business activities
- the size of the company, for example the annual turnover
- where the various parts of the business are located
- the number of employees
- how the company is owned
- if the company is part of a group and if there is a parent company in another country
- whether anything has happened, since the most recent annual report was filed with us, which in a significant way affects the company or the company's management needs.

If there is not enough space, continue in the box 7. Other matters.

### 5. Describe how the company will function

Describe how the company will function and give the reasons why the company should be granted exemption. Include:

- how management of the company will be structured and how the management will handle their work in practical terms
- how the company intends the board's duties to function despite one or more individuals residing outside the EEA
- which measures the company has, or will, put in place to compensate for the fact that one or more individuals reside outside the EEA, for situations such as contacting the authorities, customers and suppliers
- which assignments, if any, the board has given to individuals in the company or to external individuals or consultant firms in order to assist in the management of the company

- how the managing director's work will be carried out (if exemption is required for the managing director)
- whether it is possible for deputy board members to stand in for board members when needed
- whether it is possible for the deputy managing director to stand in for the managing director when needed (if exemption is required for the managing director).

If there is not enough space, continue in the box 7. Other matters.

## **6. The company's share capital**

Mark if the share capital is less than half of the registered share capital or not. If there is a shortage of capital in the company you must describe how the company is planning to restore the share capital. If the share capital is less than half of the registered share capital Bolagsverket can decide to put the company into compulsory liquidation according to the Swedish Companies Act (SFS 2005:551) chapter 25, section 16.

## **7. Other matters**

Fill in extra information here, if you need to.

## **8. Signature**

A board member, the managing director or other authorised signatories for the company must sign the application form. An agent with power of attorney may also sign the form. The agent's power of attorney document must also be sent in. It can be the original or a certified copy.

## **Information about how we process your personal data**

On bolagsverket.se we explain how we process your personal data in this particular instance. We tell you how long we will keep your personal data, why we are permitted to use your data and our reasons for doing so. We also describe why and when your personal data may be shared with others. You can also read more on our website about your rights, including your right to have your information corrected, deleted or moved.